## Exhibit "A"

## PARKING RULES AND REGULATIONS

The Garage serves the parking needs of several independent businesses including employees and visitors. To insure equitable fulfillment of each tenant's parking requirements, all tenants are requested to cooperate in enforcement of the rules and regulations of the Garage. The Garage is controlled by card access.

## General Parking Rules

- 1. Parking contracts will not be executed with individuals. They will only be entered into with companies holding a lease agreement with the Landlord. Accordingly, all required billings will be directed to the company and will be the responsibility of the tenant.
- 2. New employees and terminated employees using the Garage must be reported to the Property Management Office immediately.
- 3. Property Management reserves the right, without formal notice, to void and/or remove access from vehicles if said rules are not upheld or are violated.
- 4. All payments must be current before any card access can be issued or canceled.
- 5. When entering the Garage, please allow the gates and gate arms to fully cycle before proceeding forward with your vehicle. Failure to do so may disrupt the normal gate sequencing, causing it to lower and possibly damage your vehicle.
- 6. Always park between the lines designating parking spaces. Do not park at the end of aisles, in drive lanes, or in any other un-striped areas.
- 7. Please park in your assigned area only. Vehicles in violation are subject to tow without notice and at vehicle owner's expense.
- 8. Please do not dump ashtrays or any other trash in the Garage.
- 9. Be sure to lock your vehicle.
- 10. All street areas are a **NO PARKING** area. Violators will be towed without notice and at vehicle owner's expense.
- 11. If an unregistered vehicle is being driven temporarily by a contract parker, the Management Office must be notified.
- 12. Overnight parking is not allowed unless approved in advance by the Management Office.